

IN STOCK MANAGER

ABOUT KOKOBA

Kokoba is a privately owned international pet food and pet supplies online retailer based in Clerkenwell, London. Currently a £20M revenue business we are now embarking on an ambitious transformation programme to become Europe's Leading Dog and Cat Wellbeing Business, and will grow the business to over £100M in the next five years. The business is under new leadership and we are looking for a number of talented individuals to join us and rapidly scale our future.

Kokoba currently trades under three different brand fascia (Pet-Supermarket, MedicAnimal and PetMeds) and in five countries UK, Fr, De, NL, AT. The UK business represents c.50% of the company's revenue. Over the coming year we will launch a new exciting brand experience and will then consolidate our existing brands into that one brand.

Kokoba presents a great opportunity for people who are excited by the challenge of building and scaling a new business proposition. We are a relatively small, but growing team (currently 35) and everyone has the opportunity to significantly influence the direction and growth of the business. No matter what your role in the organisation, you are expected to look for opportunities to improve the business and to drive this business change.

ABOUT THE ROLE

Reporting directly to the Buying and Merchandising Director, the In Stock Manager will work alongside the Site Merchandising and the Vendor Manager to ensure great on-site execution and stock availability.

ACCOUNTABILITIES

- On site stock availability and action plan
- Stockholding days
- Forward purchasing forecast
- Developing best in class inventory management processes
- Managing on-time vendor delivery at our warehouses
- Stock transfer and line haul between UK and EU
- Ordering from the lowest cost providers (accounting for changes in FX & prices)
- Managing our standard cost file on a monthly basis
- Managing all communications with suppliers re inventory ordering and delivery
- Monitoring and reporting against targets and supplier service standards
- Collaborating with Buying, Finance and Customer Service teams
- Managing one Purchasing Executive

PREVIOUS EXPERIENCE

- Previous experience in inventory and availability management
- Inquisitive mind, eager to drive change
- Good communication skills
- Strong analytical abilities
- Strong excel and systems skills
- Enthusiasm

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SKILLS & TRAITS REQUIRED

- Strong communication skills
- Numerate & analytical
- Hands on approach
- Passionate about delivering a great customer experience
- Educated to degree level or higher
- Excited by the prospect of building a world class business
- Good systems skills, excel, online reporting systems etc...

KEY ATTRIBUTES FOR SUCCESS AT KOKOBA

- Can do attitude, roll up your sleeves and get things done
- Inquisitive by nature, enjoy learning and developing
- Listen to others and challenge others respectfully
- Fact based, data driven approach
- Enjoy working in a fast paced environment
- Humility, admit and learn from mistakes
- Enjoy working as part of a team
- Upbeat & positive – see challenges as opportunities
- Passion for pets

The right candidate will receive a competitive salary and benefits package as well as the opportunity to join a successful ecommerce company during an exciting stage of growth.